Society of Antimicrobial Stewardship PractIces (SASPI) In India

Standard Operating Procedure (SOP): Implementation of IAS Foundation Course

Introduction

This SOP outlines the step-by-step process for initiating, planning, conducting, and archiving the ***Integrated Antimicrobial Stewardship (IAS) Foundation Course*** in collaboration with medical institutes across India. The course is coordinated by the ***Society of Antimicrobial Stewardship PractIces (SASPI)*** and is designed for interns, residents, and faculty to build capacity in Antimicrobial Stewardship, Infection Prevention, and Diagnostic Stewardship.

Steps for Course Implementation

1. The SASPI office sends the ***MoU template*** along with an official invitation email to the identified SASPI member (preferably a clinician) of the institute and to the Director/Dean.

2. Upon agreement, the Director and the SASPI member sign the MoU and return a scanned copy. They also nominate a clinician as the course coordinator. If the first contact is denied, another suitable senior faculty member may be approached.

3. Once the MoU is signed, SASPI and the local institute team collaboratively plan the course. SASPI provides standard course material that can be locally adapted. In the absence of local trainers, SASPI may nominate external faculty.

4. The course is conducted across four half-days (a total of 14 hours), preferably during the ***World AMR Awareness Week (WAAW).*** The local institute arranges logistics, including venue, AV setup, refreshments, and printed materials. SASPI supports initial coordination.

5. At the end of the course, an evaluation is conducted. Participants scoring 75% or above receive a certificate signed jointly by the local Director and SASPI. Participants scoring below 75% must attend the next batch.

6. Post-course, trained faculty from the institute conduct internal training sessions for their own staff (junior doctors, nurses, etc.) under SASPI mentorship.

7. Recordings and final course materials of the local sessions are uploaded on the institute's own website. The link is shared with SASPI for inclusion in its central ***media archive.***

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